



"JCFriends" is a nonprofit association that has the vision to celebrate the 2000 years since the resurrection of Jesus Christ in all nations. www.jc2033.world

We are recruiting a

Webmaster (20%)

You maintain and update the website in 12 languages and develop it as necessary. You have regular contact with the translators around the world.

IT (20%)

You plan, develop and implement the IT strategy and activities. You are responsible for hardware, software, network, internet access, wifi etc. as well as data security in the JC2033 office in Saint-Prex. You train employees and volunteers in the handling of the programs used.

Technical Communications (40 – 60%)

You support general communications with your specific technical knowledge of the databases and communication tools used by JC2033. These include Salesforce, MailChimp, selling platform for books and social networks. You keep these up to date and continue to educate yourself in this regard. You create statistics and reports of the different communication campaigns.

Your profil:

This is an ideal first job. The above workspaces can be occupied individually or by a generalist. You have completed a relevant education or experience in IT and / or managing websites and / or technical communication. You are an independent learner and keep up to date with technical developments. You are enthusiastic, have initiative and love an independent way of working and are still a team player. Your native language is German, French or English and have good command of one of the other languages.

We offer:

You are part of a motivated team, work in a very pleasant working atmosphere, have the opportunity to help shape your workspace and to contribute and implement your own creative ideas. You have the opportunity to work independently and responsibly. We offer flexible working hours.

Interested?

Then please send your application to Barbara Allan ballan@jc2033.world or by mail to Barbara Allan, JCFriends, Chemin du Glapin 8, 1162 St-Prex